

# FAMILY/GROUP INVOICE PAYMENT

Follow the steps below to pay a balance on a family account. **Note:** if you originally checked out in an individual student account, log into the individual student account to view and pay invoices.

- Go to <https://learnforlife.unh.edu> click on the Log in in the top right corner. Click on **Family/Group Login**.  
**Mobile Devices:** Log In will be in the blue banner with three lines for a drop down menu.
- Input the family account log in information and click **Log In**.
- From the menu on the left , select **Invoices**. **Note:** If Invoices is not shown, no balance is owed.  
**Mobile Devices:** Click in the blue banner with three lines for a drop down menu. Select **Family Portal**, then click **Invoices**.
- Next screen will show invoice(s) available for payment. Check off any invoices to pay down then click **Pay Selected Invoices**.  
**Note:** To view detailed information, click on the hyperlinked 'Invoice No'.

Family Portal ▾ Programs ▾ Search Programs Info & How To ▾ Contact Us ▾

My Profile  
Manage Members  
Academic History  
New Application  
Application Status  
Account History  
**Invoices**

**Invoices** Smith Family (G000228)  
Family Contact: Joe Smith

Select the invoices that you would like to pay partially, or in full. Transactions paid by a third party do not appear in your account history. Please contact the school for assistance.

Outstanding Invoices						
Date	Invoice No.	Due Date	Total Amount	Invoiced	Balance Due	
<input checked="" type="checkbox"/>	13 Jan 2020 08:03:53 AM	10298-1	28 Jun 2020	\$615.00	\$325.00	\$325.00 <span>Print Receipt</span>
<input checked="" type="checkbox"/>	Select All					

**PAY SELECTED INVOICES**

- Confirm payment amount, then click **Continue to Payment**. *Payment defaults to full amount due, payment amount may be adjusted.*
- Review the following page, click **Continue Checkout**.
- Provide credit card and address information, then click **Continue**. The next screen will show your Transaction Receipt and payment is complete.